NWiS Organizational Meeting Agenda
December 13, 2011

1. New faces!

2. Budget update (Felicia) $1763.06
   - additional budget notes (Andrea) an extra $1000 was given to NWiS to help w/new faculty HH
   - follow up to see if this amt is renewable ($1500 annual + $1000 for new faculty HH)
   - maybe SOF can co-sponsor the HH?
   - should we have lunch and our mtgs??? Laurie will be looking in to ordering pizza for next mtg

3. SRI community updates
   - Of and Career services – Andrea
     - March 2-3 Lab Mgr class
     - Jan 19 Videotaped Practice Interview Session
     - Jan 21 or 28 Insight to Industry (*pending venue confirmation)
     - Jan 25 Meet the Alumni (Beth Anne Baber)
     - Election results (Jack is still Prez., Joey is Social Chair, Gareth is Web Designer, Treasurer is open)
     - Soccer league is full, (but there are still a few spots for girls)
   - SD AWIS chapter - Andrea

4. Upcoming events
   a. Coffee hours
      i. Coffee and snacks for winter quarter (Jan-March) Andrea and Gareth
      ii. Rachel Scatizzi and Laura DeVore– women’s property and financial rights (Andrea)
      iii. Other winter quarter ideas?
        - Jun Yin for BioChemies and her plush doll collection
        - Ragesh (UCSD Entrepreneur Club)
        - Job search coffee hour? Feb 6 or March 5
   b. Other upcoming events
      i. Female Faculty Lecture series with Bridget Carragher (Andrea) December 13th
         - hope to see everyone at the lecture today!
      ii. New Faculty Happy hour (Laurie/Andrea) Jan-March
         - date brainstorm? Location? Format?
      iii. Mommy market (Beth) Feb11
         A. location preference? Fundraising through selling tables or raffle? Other brainstorming?
         - Approved for IMM parking lot on Sat. Feb. 11?
         - Bring your own tables / check with Jack or Mike, for table rentals / or charge $10 to rent the tables
         - NWiS donation box may be on display
         - contact food trucks or coffee cart to fill them in on the event
         B. sign up for committees – publicity, table organization, other activities/raffle
         - Raffle and kid entertainment (face painter or balloon animal shaping?) (Andrea)
         - A BIG sign will be needed using foam board that’s free standing, Community and Publicity (Laurie)

6. Website (Gareth)
   - Website is up and working, NWiS login now available =)

7. Additional ideas or discussion points?

8. ***Special thanks to...***
   - Laurie and Felicia for bringing snacks and drinks to the November coffee hour
   - Emily for organizing the communicating science in the media coffee hour
   - lyn’Al and Gareth in advance for organizing our holiday party
e. *eth* for picking up food for today’s lecture
f. *everyone* for helping to advertise today’s lecture