

NWiS Organizational Meeting Agenda

November 8th, 2011

1. New faces!
2. Budget update (Felicia)
 - additional budget notes (Andrea)
 - **we've been granted an additional \$1000 in budget from the graduate office. In addition, if we want any additional money for any events, we've been asked to write a proposal and bring it to the graduate office, preferably first asking for co-sponsorship from SoF. We've also been offered sponsorship by Eton Biosciences if we chose to accept the funds (dependent on man power to plan events for upcoming year).**

3. TSRI community updates

- a. SoF and Career services – Ryan
- b. SD AWIS chapter – Andrea

Mon Nov 28 @ 5:30PM

Early Career Coffee Club - topic: Elevator speech

Mon Dec 05 @ 6:00PM

STRATEGY SESSION: Develop Techniques for Handling Stress

Thu Dec 08 @ 5:30PM

Holiday Party at Wine Steals

Fri Dec 09 @ 7:45AM

Coffee Club - Working Moms

Thu Dec 15 @ 7:45AM

Mid Career Coffee Club

<http://sdawis.org/home2> - see awis website for more details

4. Review of recent events

- a. Communicating science in the media – How did it go? How many attended? Things that worked and didn't work?

- **coffee hour went well. Lynn was a very engaging and persuasive speaker. People who want to learn more can contact her or take her course at UCSD. Approximately 15 people in attendance.**

5. Upcoming events

- a. Coffee hours

- i. Coffee and snacks for winter quarter (Jan-March)

- we need people to bring coffee and snacks for our winter quarter coffee hours. Any volunteers?

- ii. December – NWiS potluck

- **Gareth has volunteered his home for an executive board member NWiS potluck. We were thinking of doing a wine and cheese type party (everyone brings wine, NWiS provides food). Please take the doodle poll to choose a date.**

- iii. Rachel Scatizzi/ Laura DeVore – property rights (Andrea)

Jan 9th (tentative)

- iv. Other winter quarter ideas?

- b. Other upcoming events

- i. Female Faculty Lecture series with Bridget Carragher (Andrea)

December 13th

- **Everyone please help advertise Bridget's lecture to your friends. Dinner invite will go out at the beginning of December**

- ii. New Faculty Happy hour (Laurie/Andrea)

Jan-March

- **with our new approval in budget we will be having the New Faculty Happy Hour this year. More details soon to come**

- iii. Mommy market (Beth)

Feburary 11th(tentative)

- Beth will head up organizing for the Mommy market to take place early next year. Invitations to purchase a table will go out just after the holiday, with the event probably taking place in February. We have to decide whether to make money through sell of tables or a raffle. This is a new event for us and a big one to organize, so we'll all have to come together to help Beth! Labor will probably be divided in 3 teams.
- Table coordination – coordinate table sales, day of set-up, tear down, ticket entry etc.
- publicity – emails and flyers, news&views, schools and daycare – local newspapers
- other day of activities – snack and game booths, raffle?

6. Website (Gareth/Adrianna)

7. Additional ideas or discussion points?

8. ****Special thanks to...****

- a. **Laurie and Felicia** for bringing snacks and drinks to the coffee hour
- b. **Emily** for organizing the communicating science in the media coffee hour

