

# General Safety Information

## For the TSRI New Hire

Your supervisor is responsible for providing department and lab specific safety training.

This handout contains general safety information only. It must be accompanied by laboratory specific safety training and the New Hire Checklist must be completed and returned to EH&S, BCC 078. If you have questions call x48240.

### Emergency Evacuation:



Upon hearing an emergency/fire alarm you should:

- ✓ Shut down any experiment that could feed the fire (natural gas, etc.)
- ✓ Close doors behind you as you exit.
- ✓ Meet your coworkers in the designated "staging area" outside.
- ✓ Do not leave work or re-enter the building until told to do so by a person of authority.

Remember to take keys, purses, ID cards, wallets, and any other valuables with you. In a large-scale emergency you may not be allowed back into the building. Treat all fire alarms as if they are real emergencies even though you may think that it is "just a drill".

### Workplace Injuries:

**IMMEDIATELY report ALL injuries to your supervisor.**

For life-threatening emergencies, dial extension 77 from any in-house phone and report the emergency to the security guards. Do not hang up until he/she tells you to do so.

For non life-threatening emergencies, go for treatment to Sharp Rees-Stealy or Scripps Memorial (refer to light blue, "medical emergency" posting in your work area for locations and hours.)



**Emergency Eyewash and Shower:** These are located in close proximity to every lab. Please ask your supervisor or safety officer to show you how to use one as well as the location of the closest one to your workstation. Always use your personal protective equipment, but, if a chemical gets in your eyes or on your skin, flush for 15 minutes.

**Warning Signs:** Throughout campus you will see various warning signs. Three of the most important to understand are the Caution, Warning, and Danger signs.

- ▲ CAUTION** = Indicates a potentially hazardous situation which, if not avoided, may result in minor or moderate injury.
- ▲ WARNING** = Indicates a potentially hazardous situation which, if not avoided, could result in death or serious injury.
- ▲ DANGER** = Indicates an imminently hazardous situation which, if not avoided, will result in death or serious injury.

**NO FOOD OR DRINKS ALLOWED IN THE LAB**