

# COMPUTER ACCOUNT APPLICATION

YOU MUST PRESENT YOUR TSRI IDENTIFICATION BADGE UPON SUBMITTAL.

## TO BE FILLED OUT BY APPLICANT

TSRI ID #: \_\_\_\_\_

1. Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

2. Professor or Supervisor you work for: \_\_\_\_\_

3. Department: \_\_\_\_\_

4. Building: \_\_\_\_\_ Room Number: \_\_\_\_\_

5. Phone Extension: \_\_\_\_\_

6. Have you ever had a "scripps.edu" computer/email account before?      Yes      No

7. Campus:              La Jolla, CA              Palm Beach, FL

## READ BEFORE CONTINUING:

Your **username** should be 5 to 8 characters in length. Your username will be all **lowercase** letters.

**Examples:** the user Johan Smythe might use: johan, johans, jsmythe, smythe.

8. Preferred username: \_\_\_\_\_ (@scripps.edu)

Your **password** must be 7 to 10 characters in length.

Your password **must contain** three of the four following character sets:

A: English upper case (A-Z),

B: English lower case (a-z),

C: Numerics (0-9), and/or

D: Special characters such as punctuation symbols. Do **NOT** use: +, =, ~, /, \, @, &, ", ', ?, or \*

9. Preferred password: \_\_\_\_\_

10. **Choose A or B** (if you don't know, please ask in your lab or at IT Services):

A: My home directory and email should be on the shared TSRI email server (Default).

B: My home directory should be on the machine: \_\_\_\_\_

in the directory: \_\_\_\_\_

email should be on the machine: \_\_\_\_\_

## NOTE: YOUR ACCOUNT EXPIRES WHEN YOUR EMPLOYMENT AT TSRI ENDS.

Return this application in person to IT Services, TPC-3377 Suite 350 , Ext. 4-9937. **DO NOT FAX**

## TO BE COMPLETED BY IT SERVICES:

Date Received: \_\_\_\_\_ By: \_\_\_\_\_

Date Completed: \_\_\_\_\_ By: \_\_\_\_\_

Group name: \_\_\_\_\_ gid: \_\_\_\_\_

passwd file: Username: \_\_\_\_\_ uid: \_\_\_\_\_

auto.home: Machine and Dir: \_\_\_\_\_

aliases: \_\_\_\_\_