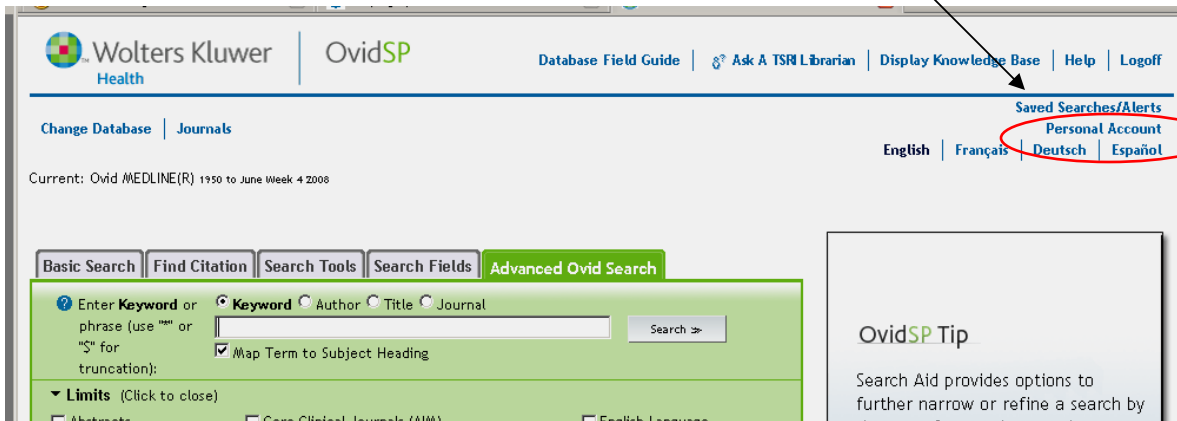


## OVID Alerts

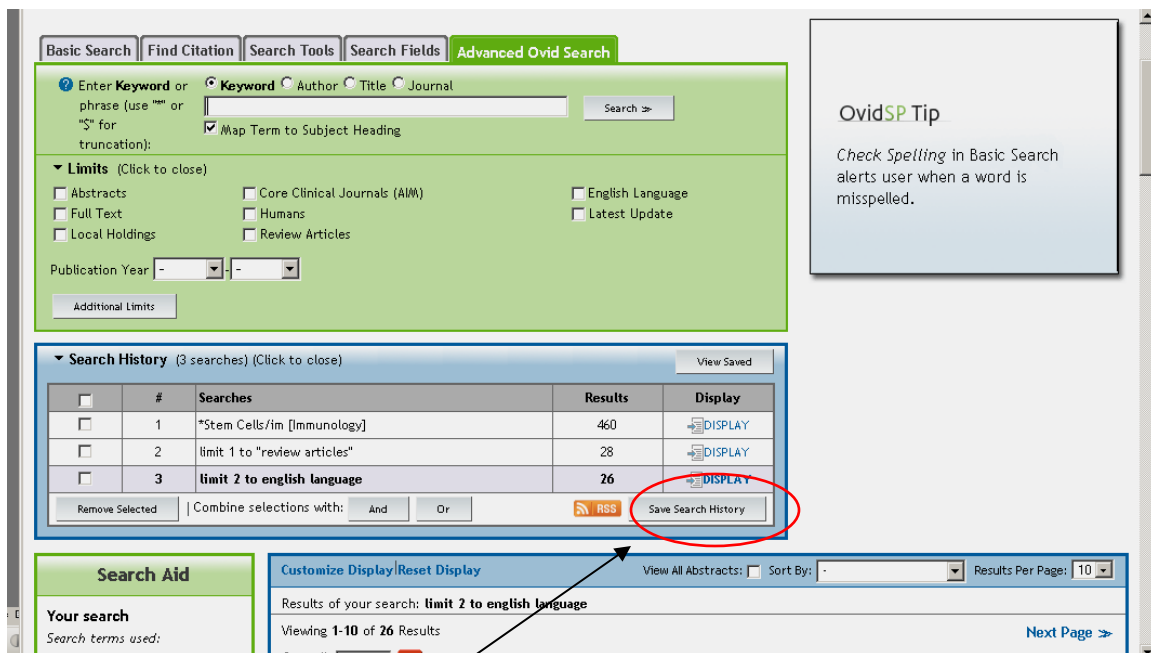
### Register

- In order to set up alerts, you must register. Registration is free, but limited to one account per email. Use your Scripps.edu email. Click on “Personal Account”
- We do not know the personal account name and password you use, so be sure to write it down somewhere safe.



### Saving Searches

- Login and then perform your search. The steps of your search will display on the main search page.



- Select **Save search History**

- Enter a name for the search, and any comments to help you remember the search.

- In the pull down menu under “Type” there are 3 options:
  - select “**permanent**” for a search that is saved until you delete it,
  - select “**temporary 24 hours**” for a save that is discarded after 24 hours,
  - or select “**AutoAlert (SDI)**” to receive emails of new records matching your search.

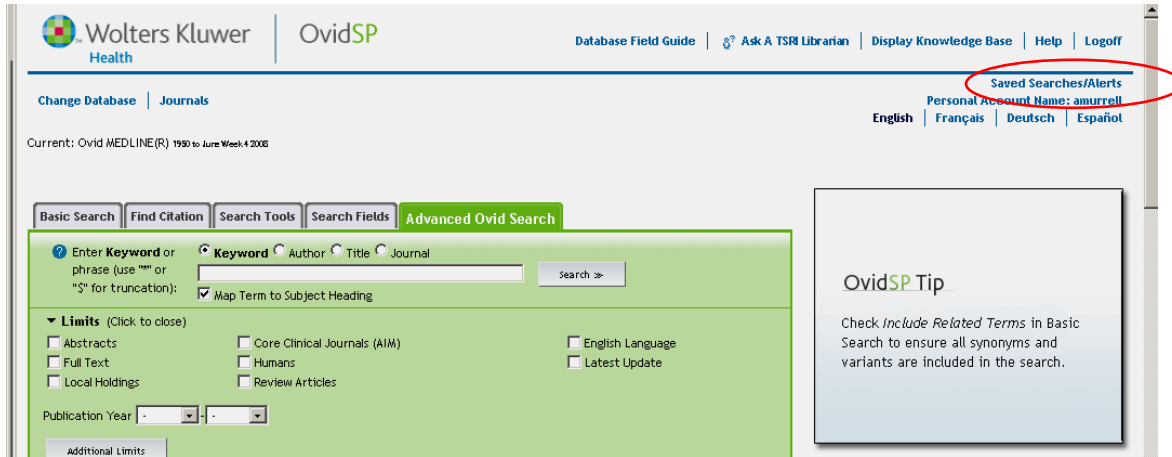
### AutoAlert (SDI)

- If you select this option, additional information will be requested.

- First, choose the **scheduling** option for weekly, biweekly, monthly, or on database update.
- Check the **email** address listed
- Choose your email **format** options
- For **Record Type** choose whether you want a link, a list of citations, or list plus links to the full record and/or full text link.
- Select which **fields** to display and the format.
- Click **Save** at the bottom.

## Edit saved Searches

- Select **Saved Searches/Alerts** in the upper right corner

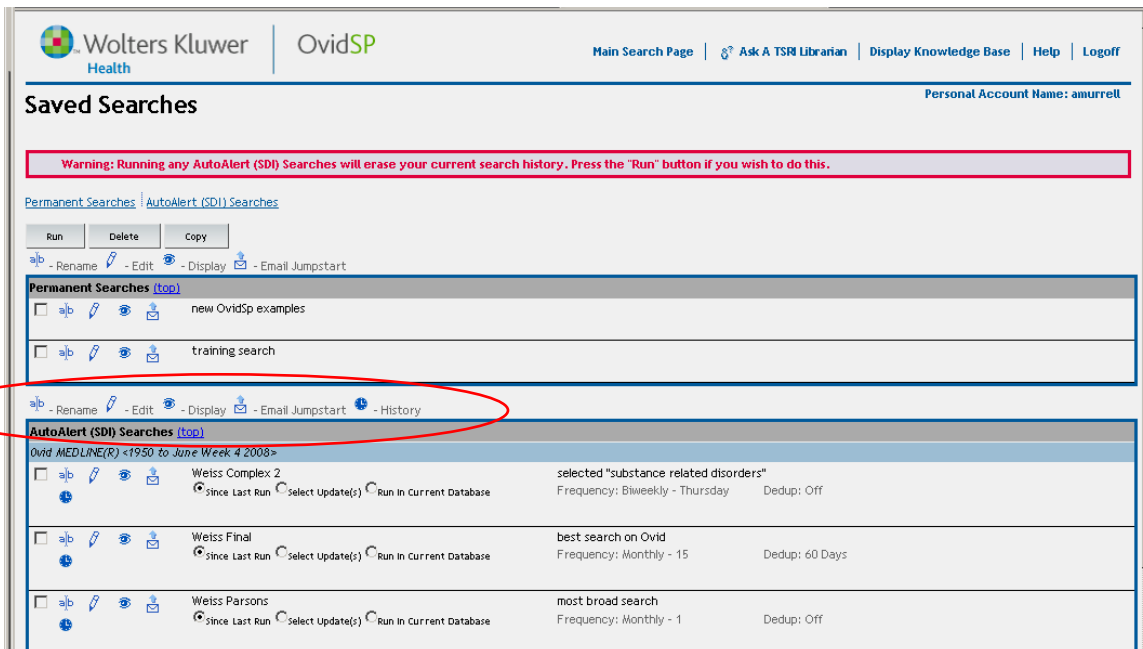


- Log in if you are not logged in
- Saved searches appear first, then alerts; grouped by database

- Use symbol key to select options

- **Rename**
- **Edit** (more detail below)
- **Display**
- **Email Jumpstart** – this will create a link to return to the saved search/alert
- **History** (alerts only)

- Click on symbol to the left of a search or alert



- Edit options
  - Edit, delete or remove steps of the search strategy
  - Change the features of the alert (format of email, frequency searched, etc.)
  - Click **Save** when done.

**Edit Current Search**

Search Name: stem cells  
 Comment: my latest search  
 Suspend

Save Cancel

Set	Search Statement	Insert	Edit	Delete
1.	*Stem Cells/im [Immunology]	↕	✎	✕
2.	limit 1 to "review articles"	↕	✎	✕
3.	limit 2 to english language	↕	✎	✕

**AutoAlert Options**

**Scheduling Options**  
 On Database Update[?]  
 Monthly - on day 1  
 Every other week - on Monday  
 Weekly - on Monday

**Deduping Options**  
 90 Days

**Delivery Options**  
 Email  
 RSS

**Email Address & Subject**  
 Separate multiple email addresses with commas. Do not use any spaces between the addresses.  
 Recipient's Email Address: amurrell@scripps.edu

- You can view the **history** of saved Alerts using the “clock” symbol.
- Click on the blue link to run a result set.

**AutoAlert (SDI) History**

Note: AutoAlert history entries are pruned periodically.

Search Name	Database(s)
Weiss Complex 2	Ovid MEDLINE(R) <1950 to June Week 4 2008> (mesz)

Date (GMT)	Event Type	Event Details
2008-06-26 07:08:08	Run (Automated)	41 results using medl(20080609130409-20080623095757) Click to retrieve <a href="#">saved set results</a> from this execution. This will erase your current search history.
2008-06-12 07:15:23	Run (Automated)	41 results using medl(20080527122400-20080609130409) Click to retrieve <a href="#">saved set results</a> from this execution. This will erase your current search history.
2008-05-29 07:08:55	Run (Automated)	22 results using medl(20080513102508-20080527122400) Click to retrieve <a href="#">saved set results</a> from this execution. This will erase your current search history.
2008-05-15 12:40:51	Run (Automated)	46 results using medl(20080428093815-20080513102508) Click to retrieve <a href="#">saved set results</a> from this execution. This will erase your current search history.
2008-05-13 18:31:53	Run With Override Dates (User Request)	164 results using mesz[20080401-] Click to retrieve <a href="#">saved set results</a> from this execution. This will erase your current search history.
2008-05-13 17:36:22	Run With Override Dates (User Request)	46 results using mesz[20080428-] Click to retrieve <a href="#">saved set results</a> from this execution. This will erase your current search history.
2008-05-12 22:01:27	Run With Override Dates (User Request)	164 results using mesz[20080401-] Click to retrieve <a href="#">saved set results</a> from this execution. This will erase your current search history.
2008-05-12 22:01:08	Edit	
2008-05-12 21:39:58	Run With Override Dates (User Request)	147 results using mesz[20080401-] Click to retrieve <a href="#">saved set results</a> from this execution. This will erase your current search history.
2008-05-08 16:46:55	Run With Override Dates (User Request)	35 results using mesz[20080428-] Click to retrieve <a href="#">saved set results</a> from this execution. This will erase your current search history.
2008-05-08 16:46:27	Edit	

- To **Run**, **Delete** or **Copy** a search/alert, check the box beside the search and click the appropriate button at the top or bottom.

Wolters Kluwer Health | OvidSP | Main Search Page | Ask A TSRI Librarian | Display Knowledge Base | Help | Logoff

Personal Account Name: amurrell

**Saved Searches**

Warning: Running any AutoAlert (SDI) Searches will erase your current search history. Press the "Run" button if you wish to do this.

Permanent Searches | AutoAlert (SDI) Searches

Run Delete Copy

Rename Edit Display Email Jumpstart

**Permanent Searches (top)**

<input type="checkbox"/>	alb	new OvidSp examples
<input type="checkbox"/>	alb	training search

Rename Edit Display Email Jumpstart History

**AutoAlert (SDI) Searches (top)**

Ovid MEDLINE(R) <1950 to June Week 4 2008>

<input type="checkbox"/>	alb	Weiss Complex 2	selected "substance related disorders"
<input type="checkbox"/>	alb	Weiss Final	best search on Ovid
<input type="checkbox"/>	alb	Weiss Parsons	most broad search
<input checked="" type="checkbox"/>	alb	stem cells	my latest search

Run Delete Copy

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