New NIH Biosketch Format

Official NIH Notices

- NIH Biosketch instructions clarify rules about publication list URL, personal statement citations, and graphics for due dates on or after May 25, 2016. [Link](http://grants.nih.gov/grants/guide/notice-files/NOT-OD-16-004.html)
- FAQ for more information: [Link](http://grants.nih.gov/grants/policy/faq_biosketches.htm)

What is the same

- Section B. Positions and Honors
- Section D. Research Support
- Publications that were supported by your NIH grants must have PMCIDs, or include a valid NIHMSID. (You may use N/A or exception to show when the NIH Policy does not apply, but this is not required.)

Some changes

- Length limit is increased from 4 to 5 pages.
- You may now use “et al.” instead of listing all author names in citations.
- “Position Title” in a slightly different place.

Section A. Personal Statement

You may include up to 4 peer-reviewed publications that specifically highlight your experience. Starting with May 25, 2016 due dates, you may also cite non-peer-reviewed publications and other research products in Section A.

A. Personal Statement

I have the expertise, leadership, training, incentive and motivation necessary to successfully carry out the proposed research project. I have a broad background in psychology, with specific training in experimental and survey research and secondary data analysis on psychological aspects of drug addiction. My research includes investigating psychological changes associated with addiction. As PI or co-investigator on several university- and NIH-sponsored grants, I have conducted research by developing effective measures of drug use, depression, and other psychological factors relevant to the aging substance abuser, and by establishing effective programs that will make it possible to recruit and retain participants over time. My publications include:

Section C. Contribution to Science

- Include up to 5 contributions to science, each no longer than half-page including citations.
- Starting with May 25, 2016 due dates, no graphics, figures, or tables are allowed.
- Each contribution is a narrative citing up to 4 publications or other non-publication research products, such as audio visual products, patents, data and research materials, databases, educational aids or curricula, instruments or equipment, software or netware, models or protocols.
- At the end of the section, you have the option to provide a link to a full list of publications.

Complete List of Published Work

- Starting with May 25, 2016 due dates, the link to a publication list must be to a government website (.gov) such as My Bibliography. You will no longer be allowed to link to the VIVO publication list.
- However, you can use VIVO to populate the My Bibliography publication list. VIVO is already populated with only publications where the faculty member is an author.
- VIVO is curated by Library Staff. If something is missing, email helplib@scripps.edu.

My Bibliography

- You may already use My Bibliography for RPPR progress reports.
- My Bibliography is not automatically updated, you must populate it.
- Log in using eRA Commons ID.
- Add records directly from PubMed (via search or VIVO “PubMed Display for Export” link).
• Other records (not in PubMed) can be added manually, or by uploading a file supplied by the Kresge Library.
• You need to move citations to papers where the researcher is not an author.
• For more detailed instructions about populating My Bibliography, see “Populating My Bibliography with VIVO (for faculty)” and “Populating My Bibliography without VIVO (for non-faculty)” handouts.

➤ VIVO provides a fast way to add all PubMed citations to My Bibliography.
  • Go to http://vivo.scripps.edu and search for the faculty member.
    • Note: Firefox and Chrome work better than Internet Explorer for this.
    • Scroll down to the “Publications” tab.
    • Click “PubMed Display for Export” link to export all PubMed citations to PubMed.

  • Click the “Send to” link to add all publications to My Bibliography.
    • Don’t worry—there won’t be any duplicates, even if you already have some of the papers in My Bibliography.
    • Note: If there are more than 500 papers in your search results, contact the library for help in adding them to My Bibliography, as you can only add 500 at a time.
Add publications not in PubMed to My Bibliography manually.

- To see a list of publications not in PubMed (i.e., without PMIDs), go to the VIVO profile and click “Publications without PubMed PMIDs” link.

- In My Bibliography, click the “Add manually” button.

- Choose the type of record to add (“Journal article that does not appear in PubMed,” “Books and chapters,” “Patents,” etc.)
• Fill in required fields.

- Note: You will need to click “Add Another Author” to enter the 2nd, 3rd, etc., authors. It is okay to enter only the author’s first and middle initials in the “First Name” and “MI” boxes. Even if you enter an author’s full first name, the My Bibliography list will only display his/her surname and initials.

- Click “Add Citation”.
- If your professor has many publications without PMIDs, ask a librarian about an option to upload a file of these non-PubMed papers.

➢ Remove all citations from My Bibliography where the researcher is not an author.
  • Mark the citations.
  • Then click Move in the top blue bar.
  • Choose OK to move these to “Other Citations,” where they will still be accessible to eRA Commons & RPPR.
To add the My Bibliography publication link to Biosketch.
- Copy the link from My Bibliography (see below), or
- Add the link from within SciENcv, section C (see SciENcv handout for more information).

Copy from My Bibliography
- In My Bibliography, click the “make it public” link.
  - Copy the URL provided and add it to the bottom of Section C.
- In Section C:
  
  Complete List of Published Work:

Create the Biosketch
- Download the Word file template from NIH
  - http://grants.nih.gov/grants/forms/biosketch.htm
  - Copy and paste Sections B, D from old biosketch, copy A and add citations if desired.
  - Change Section C to include new contributions text and citations.
  - Include the link to the list of publications at the end of Section C.
OR

- **Use SciENcv** (you are not required to use SciENcv)
  - Pulls some data from eRA Commons, but most still has to be entered manually.
  - Section C has tabs for each contribution, pulls citations from My Bibliography.
  - See “Using SciENcv to Create the New Biosketch” handout for more information.

Always save the final product as a PDF per NIH guidelines to be attached to the grant application.